



NOTICE TO PROCEED

17 Nevember 2022

Date

EXCELDENT TRADING

216 Caly Building, 986 Aurora Boulevard, Marilag 3, Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Medical Supplies** for the **City Veterinary Office** under **Purchase Request No. 100-22-06-874,** covered by **Purchase Order No.** <u>22-10-1989</u> has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY. JERONIMO D. MANZANERO %
City Administrator

Conforme: MARIA JUDITH DEL ROSARIO YAP

Authorized Representative EXCELDENT TRADING

Date: 11-17-2022